

**SAVE MICHIGAN HISTORY 2022  
Visiting Archivist Grant Program**

**PROGRAM APPLICATION FORM**

We are accepting applications to participate in the 2022 *Save Michigan History* Program! Please review the [program summary](#) for more information on this year's program.

If your institution is interested in participating, please provide the following information and email to Cynthia Ghering at [gheringc1@michigan.gov](mailto:gheringc1@michigan.gov). The deadline to apply is **May 21, 2022**.

Additional questions? Contact Cynthia Ghering at [gheringc1@michigan.gov](mailto:gheringc1@michigan.gov) or 517-335-7951.

**Institution Contact Information:**

<b>Organization Name:</b>	
<b>Organization Address:</b>	
<b>Organization Website:</b>	
<b>Contact Person:</b>	
<b>Contact Phone Number:</b>	
<b>Contact E-mail:</b>	

Please use additional space as needed to complete the following questions.

<b>What is the mission of your institution?</b> [Please attach or link to mission if available.]	
<b>What is the collecting focus of your institution?</b> [Please attach or link to collecting goals or plan if available.]	

<p><b>What is the size of collections in cubic or linear feet, if possible?</b> [Please estimate if necessary.]</p>	
<p><b>What format types are in the collections?</b> [For example, diaries, letters, photos, etc.]</p>	
<p><b>What are the public research hours?</b> [If by appointment only, please describe the process and availability.]</p>	
<p><b>Where are the collections stored?</b></p>	
<p><b>How many staff or volunteers are responsible for the archives collection?</b></p>	
<p><b>Has your institution done any emergency preparedness planning?</b> [Please attach or link to any relevant documentation if appropriate.]</p>	
<p><b>Is your institution able to commit to the program's May-Dec 2022 timeline?</b></p>	
<p><b>What assistance would your institution be most interested in from this program?</b></p>	

Thank you! Please submit to Cynthia Ghering at [gheringc1@michigan.gov](mailto:gheringc1@michigan.gov) by **May 21, 2022**.